

Minutes IASMiRT Board Meeting
August 23, 2013 (Conference Day 5)
Hotel Marriott Marquis
55 Fourth Street, San Francisco, California, USA

12:15 pm to 13:30 pm

Venue:

1. The first meeting of the new Board was called to order by FO. The attendees are recorded at **Attachment B23-1**. The Board welcomed Victor Kostarev, who was standing in for the new Secretary Leonid Bolshov. For convenience DS offered to continue to take notes although Leonid Bolshov was elected Secretary at the General Assembly on 21st August.
2. The agenda issued on 8 July 2013 was approved.
3. FO provided an overview of SMiRT 22:
 - There had been a significant number of no-shows and this was disruptive and needs to be understood and minimised in future. Otherwise everything had gone very well.
 - In future it would be useful to ask session chairs to provide information on audience sizes to assist with room planning
 - The electronic provision of papers appears to have been a very successful innovation.
 - In future it would be helpful to plan to harvest presentations used by key speakers and any significant discussion.
4. The General Assembly had gone well but started to run too long – a timed agenda should be adopted in future. In addition the meeting should be started earlier and delegate registration forms now need to include a response to validate IASMiRT membership.
5. The breakfast meetings with Divisional Co-ordinators worked well and the handover meeting to SMiRT 23 was good practice. It was agreed that Cheryl O'Brien should be added to the list of Advisory Board members.
6. RG noted that the January Board meeting will require a visit to a Notary Public to ratify the minutes of the General Assembly. DS explained that this is not a familiar office in UK but undertook to identify how to deal with it.

Action 4: DS to identify Notary Public function for January Board meeting.

We noted the previous decision that the Treasurers Report needs to be more comprehensive. RG undertook to propose a template for future reports.

Action 5: RG to propose template for Treasurers Reports

7. Previous Advisory Board proposals were confirmed, as summarised on page 5 above. VM proposed that Nilesh Chokshi should be invited to become a life member of the Advisory Board and after detailed discussion this was agreed unanimously.
8. DS gave a very brief update on SMiRT 23 and confirmed that \$13,500 for each of the two years of the conference cycle would be paid to NCSU for maintenance and support, ie \$27,000 in total. \$5,000 would be paid by IASMiRT for each two year conference cycle to cover development costs.

Action 6: DS to identify the need for a loan by end of September

9. The dates of the next Board meeting were confirmed as January 16th and 17th 2014 in Manchester, for the Board only, and November 2014 for the Board, Advisory Board and ISC combined with the planning meeting for SMiRT 23.

10. Victor Kostarev stated that the Russian team may be asking for a confirmatory letter regarding the award of SMiRT 24 to Moscow.

The meeting was adjourned at 13:30 pm.

D J Shepherd
9 September 2013

Farhang Ostadan
(President)

David Shepherd
(Secretary)